

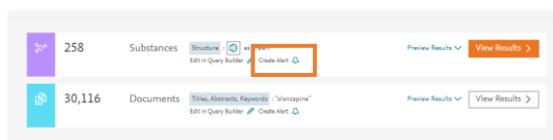
## What information is in a Reaxys alert email?

Alert emails set up for the Reaxys database now include greater detail, including abstracts, structures, reactions and targets. This makes it easier to establish the relevance of the new information.

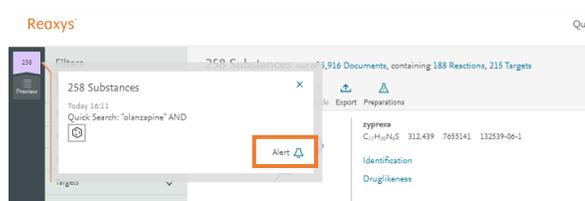
Each alert email will contain up to 99 results or 10 Mb of content. For reactions, substances and targets, only up to 3 examples will be shown to keep the size of the emails manageable. As always, you can easily view all the hits by following the convenient link to Reaxys.

## Where can I create Reaxys alerts?

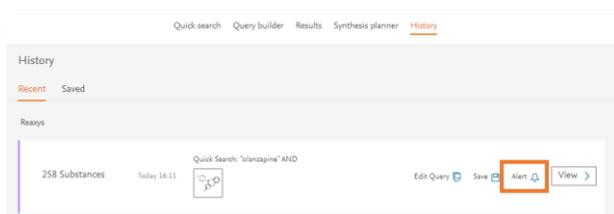
You can create alerts from the **Quick search results preview**, the **Results** page left bar or your search history.



The Quick search results preview



The Results page left bar



An example of search history

## What preferences can I set in my Reaxys alert?

In the alerts pop-up, you can set the following preferences: the alert name (A); the email address(es) of the recipient(s) (B); the frequency, with options including every week, every two weeks, every month and after each update as well as the weekday (C); and the regularity of the alert for each document (on its first appearance only or after every update) (D). You can also dictate whether you receive email alerts even if there are no new results matching your query (E) and what to include in the email, such as the title, bibliographic information and hit details (F).

Create Alert ✕

Query: Quick Search: 

Alert name: Name **A**  
Coupling reaction

Send alerts to: user@company.com **B**

Frequency: Every week **C** on: Monday

Send alert: Upon first appearance in the database **D** ⓘ

Do not send alerts with zero results ⓘ **E**

ADVANCED ALERT CONTENT: ⓘ

From databases:  Reaxys **F**

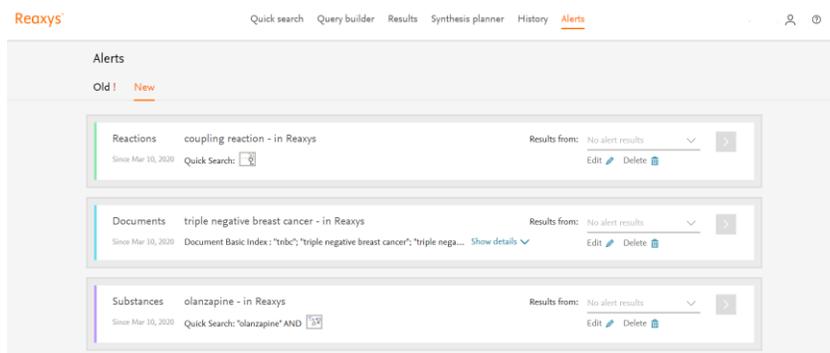
Include in email:  Title and bibliographic information  
 Abstract  
 Full abstract  
 Partial abstract  
 Hit details (keywords, substances, reactions or targets)

Email alerts will produce an email with a maximum of 99 records. ⓘ

## How can I delete or edit my alert?

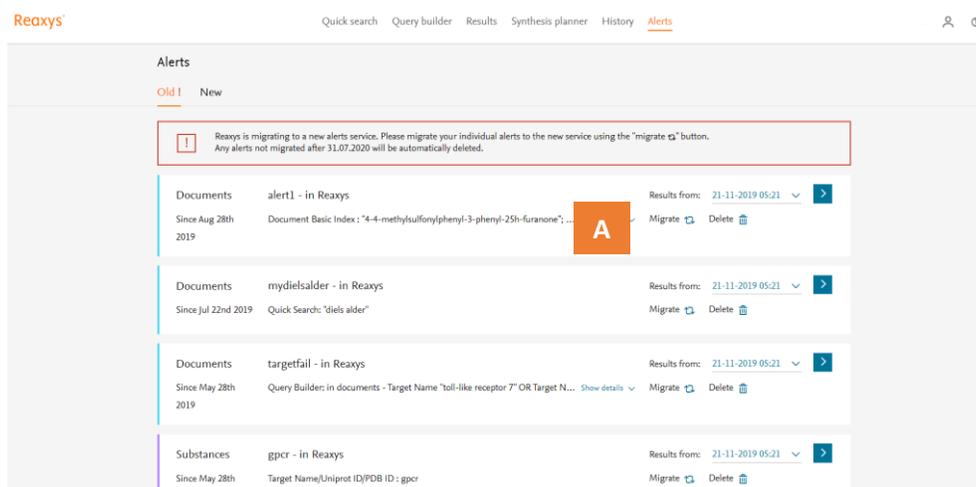
Alerts can be deleted on the **Alerts** page. Click *Delete* for the relevant alert to delete it.

You can also edit the name, frequency and other selectable parameters, including the content of the email. Click *Edit* for the relevant alert. Note that you cannot edit the alert query using this pathway. The only way to edit an alert query is to run the search, edit the search string at the top of the results page, and then save this as a new alert.



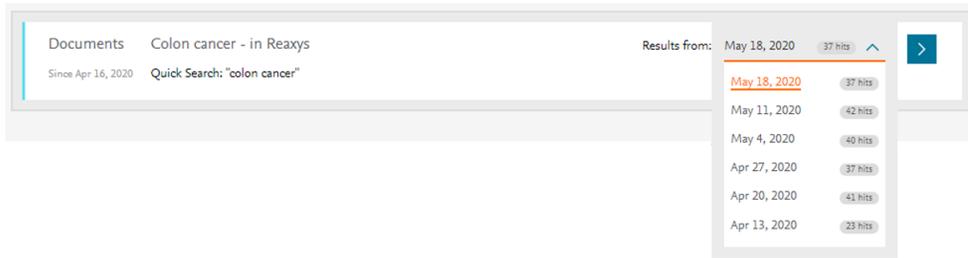
## Will alerts set up before June 2020 automatically migrate to the new service?

Old alerts cannot automatically migrate to the new service. You can use the **Migrate** button (A) shown on each alert in the **Old!** tab of the **Alerts** page.



Please note:

- When you migrate an alert, the previous alerts results (i.e., all the results accessible in the *Results from:* dropdown menu) will be lost.



- Some older alerts may be incompatible with the new service and will need to be re-created.
- The old alerts service will be decommissioned towards the end of 2020. Any alerts not migrated by this time will be deleted.