



ELSEVIER

# Elsevier Open Access Platform

Cash APC agreements

Overview guide



# Welcome

Welcome to Elsevier's Open Access Platform (EOAP). This guide is intended as a quick walkthrough of our platform.

You can find an FAQ page on our website at [service.elsevier.com/app/home/supporthub/eoap/](https://service.elsevier.com/app/home/supporthub/eoap/)

## In this guide

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<b>Requests</b>	6-19
Managing Pending requests	
Approved requests tab	
Rejected Requests tab	
All requests tab	
Reporting	
<b>Agreement dashboard</b>	20-24
Overall view	
Institution view	
<b>Monthly reports</b>	25-27
Accessing the reports	

# Notification of a new APC request

When the Author completes their journey, an email is sent to the Librarian responsible for approving requests for the Institute the author has said they are affiliated to.

The email provides information on the request

## Article Publication Charge is Awaiting Your Approval



Mercury QTC Programme (ELS)  
To Mercury QTC Programme (ELS)



ELSEVIER

Dear Sir/Madam

You have a new Article Publishing Charge to approve for Tokyo Hospital

This where the Article Title will be shown  
Ms Braxton Kris  
S1404140016453341

To approve the request please access the [Elsevier Open Access Platform](#)

If you require assistance, please contact the Researcher Support Team using the [Elsevier Open Access Platform Support Centre](#)

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Any unauthorized use or disclosure of this information is strictly prohibited. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

Librarians click on link to manage the request on the Elsevier Open Access Platform

# The welcome screen

Sign in to the Elsevier Open Access Platform.

Open Access Platform [Sign In](#)

## Managing APC Requests made easy!

Welcome to Elsevier Open Access Platform. Here's how it works:

- 1 When there are new requests you'll receive a notification in your mailbox.
- 2 On the platform you'll be provided with all relevant data (such as DOI-link, author credentials, journal and more) to effectively validate requests.
- 3 You can then approve or reject the request. You can also notify the author on decisions made.

[Sign In >](#)

Trouble signing in? Please visit our [Support Center](#)

Login using the credentials provided as part of agreement on-boarding

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RELX

# The homepage

Click on the tiles to have access different areas of the platform.

The screenshot shows the Elsevier Open Access Platform homepage. At the top, there is a navigation bar with the Elsevier logo, the text "Open Access Platform", and links for "Requests", "Agreement Dashboard", and "Reports". Below the navigation bar are four main tiles, each with an icon, a title, and a brief description. Callout boxes are placed below each tile to provide more detail.

Requests	Account Settings	Agreement Dashboard	Monthly Reports
<b>Requests</b>	<b>Account Settings</b>	<b>Agreement Dashboard</b>	<b>Monthly Reports</b>
Review and action all article publication charge requests	Manage your personal information and view your institution(s) details	Article Publication Charge usage & uptake	Download your Open Access Article Reports
[Pending] Requests contains all Article Publishing Charges (APCs) that need to be actioned	Your and your institutions' personal settings	Details of the the APC uptake and usage under the agreement	Download monthly reports on the agreement performance

At the bottom of the page, there is a footer with the Elsevier logo, copyright information (Copyright © 2021 Elsevier B.V.), links to Terms and conditions, Privacy policy, and Cookie Notice, and a statement about cookie usage: "We use cookies to help provide and enhance our service and tailor content. [Cookie Settings](#)". The RELX logo is also present in the bottom right corner.

# Requests

## Managing your Article Publication Charges



# Pending requests tab

Contains all Article Publishing Charges (APCs) that need to be actioned.

Open Access Platform

Requests Agreement Dashboard Reports

## Requests

☒ Pending (1) ☐ Approved (12) ☐ Rejected (1) ☐ All (14)

Results: 1 of 14

All Institutions All Authors [Generate report \(.CSV\)](#)

17 Jun 2021

Article Title Regression Test

UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson , alba.mann@example.org

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

Approve >

Reject >

All requests loaded

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RELX

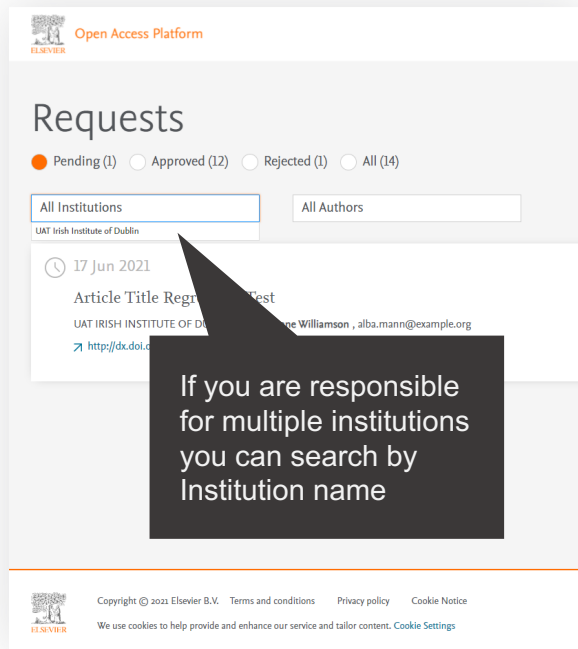
Each tile contains key information of the APC;

- Article Title,
- authors name and email,
- affiliated institute and
- link to the article on Science Direct

Based on this information you can chose to Approve or Reject the request

# Searching / Filtering

You can filter down a list of APCs to look for a particular one.



The screenshot shows the 'Requests' page with filters for 'Pending (1)', 'Approved (12)', 'Rejected (1)', and 'All (14)'. The 'All Institutions' dropdown is open, showing 'UAT Irish Institute of Dublin'. A callout box points to this dropdown.

**Requests**

☒ Pending (1) ☐ Approved (12) ☐ Rejected (1) ☐ All (14)

All Institutions

UAT Irish Institute of Dublin

17 Jun 2021

Article Title Regression Test

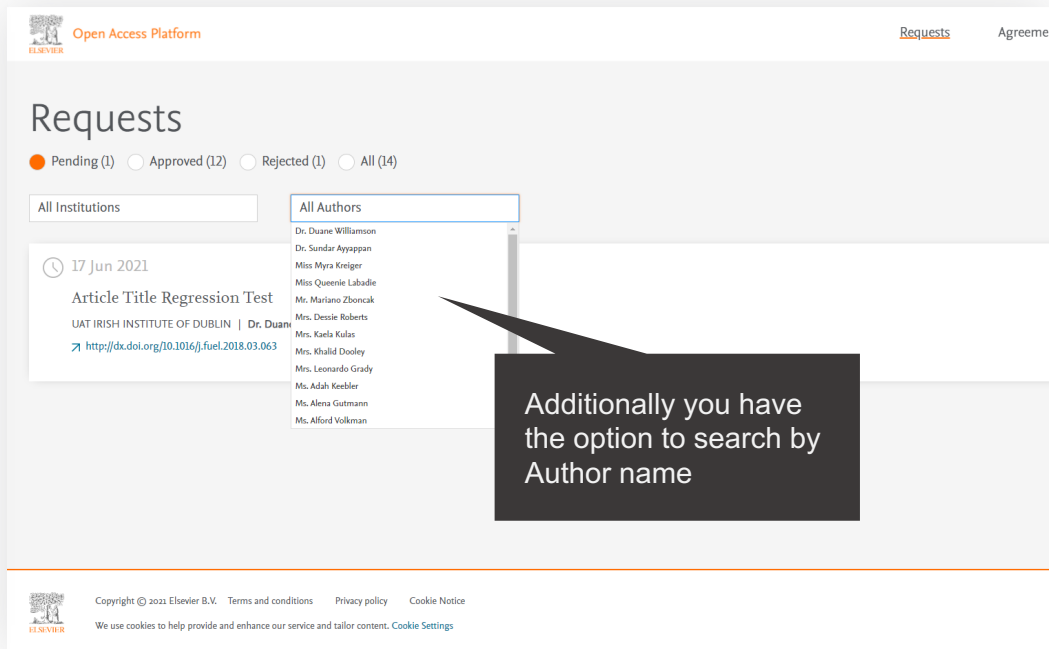
UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson, alba.mann@example.org

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

If you are responsible for multiple institutions you can search by Institution name

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The screenshot shows the 'Requests' page with filters for 'Pending (1)', 'Approved (12)', 'Rejected (1)', and 'All (14)'. The 'All Authors' dropdown is open, showing a list of authors including 'Dr. Duane Williamson'. A callout box points to this dropdown.

**Requests**

☒ Pending (1) ☐ Approved (12) ☐ Rejected (1) ☐ All (14)

All Institutions

17 Jun 2021

Article Title Regression Test

UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

Dr. Duane Williamson  
Dr. Sundar Ayyappan  
Miss Myra Kreiger  
Miss Queenie Labadie  
Mr. Mariano Zboncak  
Mrs. Dessie Roberts  
Mrs. Kaela Kulas  
Mrs. Khalid Dooley  
Mrs. Leonardo Grady  
Ms. Adah Keebler  
Ms. Alena Gutmann  
Ms. Alford Volkman

Additionally you have the option to search by Author name

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# APC detail window

Displays full details of the APC request which allow you to Approve or Reject it.

The screenshot shows the 'Requests' section of the Elsevier Open Access Platform. A modal window titled 'Article Title Regression Test' is open, displaying details for a request. A callout points to the 'Show More' button, stating: "Show more" expands the section with additional information... Another callout points to the expanded details, stating: ...showing details of the Journal and Article Type, License selected, any Funder & Grant IDs, and the Article Accepted and Open Access Ordered dates.

**Requests**

Pending (1) Approved (12) Rejected (1) All (14)

All Institutions All Authors

17 Jun 2021

Article Title Regression Test

UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson , alba.mann@example.org

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

[Show More](#)

[Approve](#) [Reject](#)

Notify the Author?

☒ Yes, I want to notify the author.

If checked, we will send an automated email to the author once the request has been approved.

Confirm Authorisation

By pressing confirm you indicate that you are an authorised user of the platform and that you have identified in the APC confirmation, the charges mentioned in the APC confirmation, the charges mentioned in the concurrent institutional agreement.

[Confirm](#)

**Article Title Regression Test**

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

Institution Name: UAT Irish Institute of Dublin

Corresponding Author: Dr. Duane Williamson

Author Email: alba.mann@example.org

[Show Less](#)

Article Type: Full-length article

Journal: Accident Analysis and Prevention

Journal Type: - Article Publishing Charge

User License: Hybrid Open Access

PII: CC BY 4.0

S8040171816400230

**Dates**

Article Accepted: 27 May 2017

Open Access Ordered: 17 Jun 2021

RELX

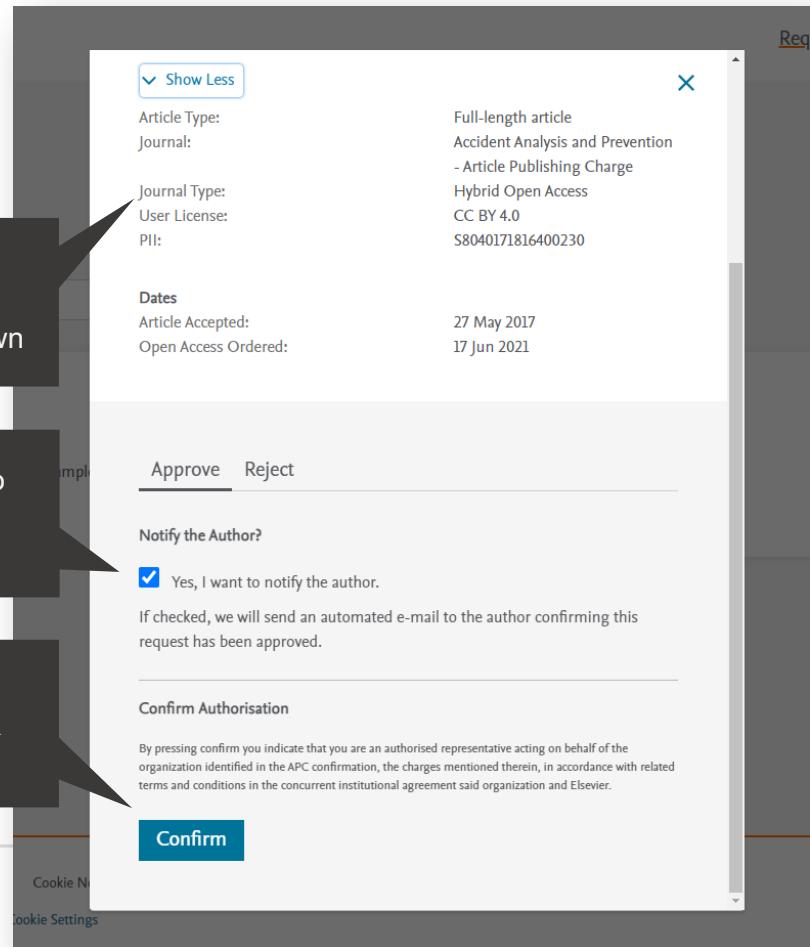
# APC detail window

Approving an APC.

Any Funder name & Grant ID's provided by the author will be shown

An email notification can be sent to the Author to advise request has been approved

If you are happy to approve simply click the "Confirm" button



Requ

✓ Show Less

Article Type: Full-length article  
Journal: Accident Analysis and Prevention  
Journal Type: - Article Publishing Charge  
User License: Hybrid Open Access  
PII: CC BY 4.0  
S8040171816400230

Dates  
Article Accepted: 27 May 2017  
Open Access Ordered: 17 Jun 2021

Approve Reject

Notify the Author?

☒ Yes, I want to notify the author.  
If checked, we will send an automated e-mail to the author confirming this request has been approved.

Confirm Authorisation

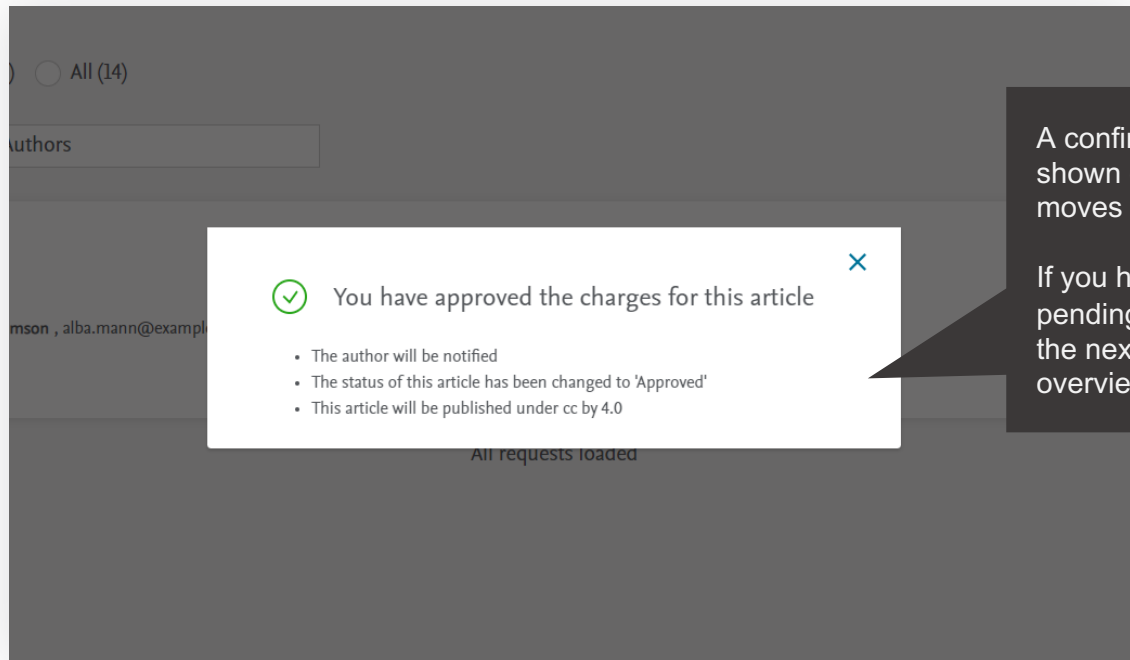
By pressing confirm you indicate that you are an authorised representative acting on behalf of the organization identified in the APC confirmation, the charges mentioned therein, in accordance with related terms and conditions in the concurrent institutional agreement said organization and Elsevier.

Confirm

Cookie N  
Cookie Settings

# APC detail window

Approving an APC.



A confirmation of the approval is shown on screen, and the APC moves onto the Approved list

If you have multiple APCs pending, you can go straight to the next article or return to overview screen

# APC detail window

Rejecting an APC.

If you decide to Reject the request, you will need to select a reason from the drop-down list

Requests

▼ Show Less

Article Type: Full-length article  
Journal: Accident Analysis and Prevention - Article Publishing Charge  
Journal Type: Hybrid Open Access  
User License: CC BY 4.0  
PII: S8040171816400230

Dates  
Article Accepted: 27 May 2017  
Open Access Ordered: 17 Jun 2021

Approve Reject

What is your reason for rejecting this APC?

Choose Rejection Reason

- Author not / no longer affiliated
- Funding request received too late
- Grant number not supplied / recognised
- Invited / Conference article not eligible
- Research grant held elsewhere

Confirm

Choose the most appropriate reason for the rejection:

- Author not/no longer affiliated
- Funding request received too late
- Grant number not supplied/recognized
- Invited/Conference article not eligible
- Research grant held elsewhere

# Emails to authors - approval

You can choose to notify an author of your decision, when you Reject or Approve an APC.



ELSEVIER

Dear <INSERT CORRESPONDING AUTHOR NAME>

We are pleased to confirm that <ENTER APPROVER NAME> of <ENTER INSTITUTE OR CONSORTIUM NAME> approved the funding of the Article Publishing Charge for <INSERT ARTICLE NAME>, Article Reference Number (PII) <INSERT PII>.

No further action is required from you.

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

This is an example of the email template that will be sent if you selected to notify author of approval of the APC.

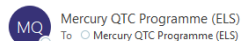
*Using this feature is optional*

unlawful. Any price quotes contained in

# Emails to authors - rejection

You can choose to notify an author of your decision, when you Reject or Approve an APC.

Article Publication Charge has been Rejected



Dear Ms Braxton Kris

Approver 17 of Tokyo Hospital rejected the Article Publication Charge for your article titled This is where the Article Tile will be shown, Article Reference Number (PII) S1404140016453341

The reason for rejection was Author not/no longer affiliated

Please contact Tokyo Hospital directly if you have questions regarding their decision.

Elsevier will allow seven days for you to discuss this with your institution before issuing you with an invoice to the address that you provided at submission. If the address needs to be amended, you need to advise of any VAT/Tax registration or exemption details, or if the rejection is reversed by your institution, please contact the Researcher Support Team using the [Elsevier Open Access Platform Support Centre](#)

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Any unauthorized use or distribution of this email, in whole or in part, is strictly prohibited and may be unlawful. Any price quotes contained in this email are merely indicative and will not result in any legally binding or enforceable obligation. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

This is an example of the email template that will be sent if you selected to notify author of rejection of the APC.

*Using this feature is optional*



# Approved requests tab

Shows a full history of all Approved APCs overtime.

The screenshot displays the 'Requests' tab on the Elsevier Open Access Platform. The interface includes a header with the Elsevier logo and 'Open Access Platform' text. Below the header, there are filters for 'Requests' (Pending (0), Approved (13), Rejected (1), All (14)) and search boxes for 'All Institutions' and 'All Authors'. A list of approved requests is shown, each with a green checkmark icon, a date, and the approving user. The first request is for 'Article Title Regression Test' approved on 25 Jun 2021 by 'hybrid drawdown 1 tester'. A callout bubble points to this request, stating: 'All Approved APCs, ordered by approval date from most recent to oldest'. Another callout bubble points to the article title, stating: 'Click on the Article Title for further details of the APC'. To the right, a detailed view of the selected request is shown, including the article title, DOI link, approval status, and various metadata fields.

**Requests**

☐ Pending (0) ☒ Approved (13) ☐ Rejected (1) ☐ All (14)

☒ 25 Jun 2021 Approved by hybrid drawdown 1 tester

Article Title Regression Test

UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson, alba.mann@example.org

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

☒ 28 May 2021 Approved by hybrid drawdown 1 tester

Dolor tenetur qui aut incidunt quibusdam. Quasi eaque magni sequi ut laborum

UAT IRISH INSTITUTE OF DUBLIN | Miss Queenie Labadie, lenore\_langworth@example.net

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

☒ 18 May 2021 Approved by hybrid drawdown 1 tester

This is the title of another Article for testing

UAT IRISH INSTITUTE OF DUBLIN | Dr. Sundar Ayyappan, sfopenaccesse2e@elsevier.com

**Article Title Regression Test**

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

☒ **Approved**

Approved by: hybrid drawdown 1 tester  
Approved on: 25 Jun 2021

Institution Name: UAT Irish Institute of Dublin  
Corresponding Author: Dr. Duane Williamson  
Author Email: alba.mann@example.org

[Show Less](#)

Article Type: Full-length article  
Journal: Accident Analysis and Prevention - Article Publishing Charge  
Journal Type: Hybrid Open Access  
User License: CC BY 4.0  
PII: S8040171816400230

**Dates**  
Article Accepted: 27 May 2017  
Open Access Ordered: 17 Jun 2021

# Rejected requests tab

Shows a full history of all Rejected APCs overtime.

The screenshot displays the 'Requests' tab in the Elsevier Open Access Platform. The interface includes a navigation bar with 'Requests', 'Agreement Dashboard', and 'Reports'. The 'Requests' section has filters for 'Pending (0)', 'Approved (13)', 'Rejected (1)', and 'All (14)'. Below the filters, there are buttons for 'All Institutions' and 'All Authors'. A list of requests is shown, with the first entry being a rejected request from 'UAT IRISH INSTITUTE OF DUBLIN' by 'Ms. Alena Gutmann'. A callout box points to the 'Rejected' status, stating: 'All Rejected APCs, ordered by rejection date from most recent to oldest'. Another callout box points to the article title, stating: 'Click on the Article Title for further details of the APC, including reason for rejection'. A modal window is open, showing the full details of the rejected request, including the article title, the reason for rejection ('hybrid drawdown 1 tester'), and the author's contact information.

**Requests**

☐ Pending (0) ☐ Approved (13) ☒ Rejected (1) ☐ All (14)

⊗ 18 May 2021 Rejected by hybrid drawdown 1 tester

Nihil ea distinctio ab maiores quis sed laudantium. Reprehenderit dicta temporibus ad ab perspiciatis. Culpa dolores vel assumenda rerum...

UAT IRISH INSTITUTE OF DUBLIN | Ms. Alena Gutmann , bernie\_gutmann56@example.com

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

**Rejected**

Rejected by: hybrid drawdown 1 tester  
Rejected on: 18 May 2021  
Reason for Rejection: funding request received too late

Institution Name: UAT Irish Institute of Dublin  
Corresponding Author: Ms. Alena Gutmann  
Author Email: bernie\_gutmann56@example.com

[Show Less](#)



# All requests tab

Shows a full history of all Pending, Approved and Rejected APCs overtime.

Open Access Platform

Requests Agreement Dashboard Reports

## Requests

☐ Pending (0) ☐ Approved (13) ☐ Rejected (1) ☒ All (14)

All Institutions All Authors

Generate report (.CSV)

Results: 14 of 14

☒

25 Jun 2021 Approved by hybrid drawdown 1 tester

Approved

Article Title Regression Test

UAT IRISH INSTITUTE OF DUBLIN | Dr. Duane Williamson , alba.mann@example.org

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

☒

28 May 2021 Approved by hybrid drawdown 1 tester

Approved

Dolor tenetur qui aut incidunt quibusdam. Quasi eaque magni sequi ut laborum quis. Fuga dignissimos perferendis vitae odit.

UAT IRISH INSTITUTE OF DUBLIN | Miss Queenie Labadie , lenore.jangworth@example.net

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

☒

18 May 2021 Rejected by hybrid drawdown 1 tester

Rejected

Nihil ea distinctio ab maiores quis sed laudantium. Reprehenderit dicta temporibus ad ab perspiciatis. Culpa dolores vel assumenda rerum...

UAT IRISH INSTITUTE OF DUBLIN | Ms. Alena Gutmann , bernie\_gutmann56@example.com

This tab is primarily used to generate the .CSV report (see next page)

# Reporting

You can choose to view a .CSV report on screen or export / download it.

**REPORT APC Report**

Total Records: 14

INSTITUTION NAME	ARTICLE TITLE	AUTHOR NAME	ARTICLE TYPE	JOURNAL NAME	JOURNAL TYPE	JOURNAL ISSN	PII	PO NUMBER	USER LICENSE	OPEN ACCESS REQUEST DATE	ACTIONED BY NAME	ACCEPTED/REJECTED DATE	GRANT ID(S)	ELIGIBILITY STATUS	REASON FOR REJECTION	FULL TEXT ARTICLE	DAYS PENDING
UAT Irish Institute of Dublin	Inventore consequatur corrupti delectus molestiae consequatur. Est velit sed consequatur autem nihil ut quod ut. Modi ea est aspernatur occaecati voluptatibus.	Ms. Myrtle Baumbach	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8724125216676621	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	0.00
UAT Irish Institute of Dublin	Article Title Regression Test	Dr. Chazne Williamson	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S804017181400230	-	CC BY 4.0	17/06/2021	hybrid drawdown 1 tester	2021-06-25	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	
UAT Irish Institute of Dublin	Consequatur error recusant neque iure consequatur voluptas saepe ut provident. In at sint qui ratione quia. Occaecati paritatur velit ab sunt eligendi consequatur autem placat. Non itaque similique. Perferendis voluptas et harum fugit suscipit cupidita...	Miss Myra Kneiger	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S5218161661319822	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	
UAT Irish Institute of Dublin	Iure corporis recusandae opto odit modi et. Dolorem ipsum ratione numquam odio aperiam. Molestias enim delectus voluptatibus eveniet sint voluptatibus et perspiciatis. Dolorem quo hic maxime voluptatibus veli qui eius ut. Et sapiente temporibus voluptatem	Ms. Julianne Bailey	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8824125216676621	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	
UAT Irish Institute of Dublin	Et amet explicabo consequatur cumque voluptas esse. Eveniet saepe eaque aperiam. Sint quod animi porro natus.	Mrs. Khalid Dooley	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8824125216676621	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	
UAT Irish Institute of Dublin	This is the title of another Article for testing	Dr. Sundar Appagan	FLA	Atmospheric Environment - Article Publishing Charge	Hybrid Open Access	0001-4575	S8824125216676621	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	
UAT Irish Institute of Dublin	Qui neque reprehenderit saepe eum dolores perspiciatis vel dolores. Qui quia maxime temporis eius voluptas opto ut praesentium non. Ane et officia quis. Minus voluptatum enim inventore. Aliquam soluta et dolorem nulla. Illo eos rem fugit.	Mr. Mariano Zboncak	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8824125216676621	-	-	14/04/2021	UAT Hybrid-drawdown 1	2021-04-14	GR12345	Approved	-	http://dx.doi.org/10.1016/j.fuel.2018.03.063	

**Export**

**Export View**

**Formatted Report**  
Export the report, including the report header, groupings, and filter settings.

**Details Only**  
Export only the detail rows. Use this to do further calculations or for uploading to other systems.

**Format**  
Excel Format .xls  
Excel Format .xlsx  
**Excel Format .xlsx**  
Comma Delimited .csv

**Encoding**  
ISO-8859-1 (General US & Western European, I...)  
UTF-8 (Unicode)

**Cancel** **Export**

**Clicking on the Generate report (.CSV) button in the All Requests tab will generate/display the report on screen**

**Clicking on Export will give you various download options**

# Reporting

You can choose to view a .csv report on screen or export / download it.

Open Access Platform

Requests Agreement Dashboard Reports

REPORT APC Report

Total Records: 14

Export

The downloaded report should appear at the bottom of screen. Click to open in Excel

INSTITUTION NAME	ARTICLE TITLE	AUTHOR NAME	ARTICLE TYPE	JOURNAL NAME	JOURNAL TYPE	JOURNAL ISSN	PII	PO NUMBER	USER LICENSE	OPEN ACCESS REQUEST DATE	ACTIONED BY NAME	ACCEPTED/REJECTED DATE	GRANT ID(S)	ELIGIBILITY STATUS	REASON FOR REJECTION	FULL TEXT ARTICLE	DAYS PENDING
UAT Irish Institute of Dublin	Inventore consequatur corrupti delectus molestiae consequatur. Est velit sed consequatur occaecati voluptatem.	Ms. Myrtle Baumbach	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8724125216676621	-	-	14/04/2021	UAT Hybrid-down 1	2021-04-14	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00
UAT Irish Institute of Dublin	Article Title Regression Test	Dr. Duane Williamson	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8040171816400230	-	CC BY 4.0	17/06/2021	hybrid down 1 tester	2021-06-25	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	8.00
UAT Irish Institute of Dublin	Consequatur error nesciunt neque iure consequatur voluptas saepe ut provident, sint qui ratione quia. Occaecati pariatur vel sunt eligendi consequatur autem placat. Itaque similique. Perferendis voluptas et huius fugit suscipit cupiditate.	Miss Myra Kreiger	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S5218163616319822	-	-	14/04/2021	UAT Hybrid-down 1	2021-04-14	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00
UAT Irish Institute of Dublin	Iure corporis recusandae optio odit modi et Dolomibus ipsam ratione nuncquam odio ap. Molestiae enim delectus voluptatem enim voluptates et perspicatis. Dolorem quo hic maxime voluptates velit qui eius ut. Et sapie temporibus voluptatum.	Dr. Duane Williamson	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S5218163616319822	-	-	14/04/2021	UAT Hybrid-down 1	2021-04-14	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00
UAT Irish Institute of Dublin	Et amet explicabo consequatur cumque voluptas esse. Eveniet saepe eaque aperiam. Sint qui animi porro natus.	Dr. Sundar Ayyappan	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S5218163616319822	-	-	14/04/2021	UAT Hybrid-down 1	2021-04-14	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00
UAT Irish Institute of Dublin	This is the title of another Article for testing	Dr. Sundar Ayyappan	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S5218163616319822	-	-	14/04/2021	UAT Hybrid-down 1	2021-04-14	GR12345	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00

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Author Name	Article Type	Journal Name	Journal Type	Journal ISSN	PII	PO Number	User License
UAT Irish Institute of Dublin	Inventore consequatur corrupti delectus molestiae con	Ms. Myrtle Baumbach	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8724125216676621
UAT Irish Institute of Dublin	Article Title Regression Test	Dr. Duane Williamson	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S8040171816400230
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UAT Irish Institute of Dublin	Et amet explicabo consequatur cumque voluptas esse. E	Mrs. Khalid Dooley	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S4544134416894770
UAT Irish Institute of Dublin	This is the title of another Article for testing	Dr. Sundar Ayyappan	FLA	Atmospheric Environment - Article Publishing Charge	Hybrid Open Access	1352-2310	S1352231021000364
UAT Irish Institute of Dublin	Qui neque reprehenderit saepe eum dolores perspicatis	Mr. Mariano Zboncak	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S1787186016584822
UAT Irish Institute of Dublin	Nihil ea distinctio ab maiores quis sed laudantium. Repr	Ms. Alena Gutmann	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S6822194816755593
UAT Irish Institute of Dublin	Reiciendis laborum ipsa accusantium nobis earum expet	Mr. Alfrod Volkman	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S9934177916136432
UAT Irish Institute of Dublin	Est et earum vel libero cumque. Id iure libero consecet	Mrs. Dessie Roberts	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S4027157116233493
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UAT Irish Institute of Dublin	Dolor tenetur qui aut incidunt quibusdam. Quasi eaqu	Miss Queenie Labadie	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S3435124316976040
UAT Irish Institute of Dublin	Doloremque debitis vero quo omnis sit maiores. Minus	C Mrs. Leonardo Grady	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S4221164716927401

ELSEVIER

# Agreement dashboard

Visibility of the Article Publication  
Charge uptake and usage under  
the agreement



# Agreement Dashboard

Manage APC uptake and usage.

Open Access Platform

Requests Agreement Dashboard Reports

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# Overall view

View overall APC uptake and usage.

Periods will be determined by agreement (normally Years)

Open Access Platform

## Agreement Dashboard

2019 2020 2021

2021	APCs	Cash
Opening Balance	600	€300,000.00
Approved	1	€3,000.00
Current Balance	599	€297,000.00

Opening Balances of APCs and Cash Amounts for the Agreement are shown

Number of Approved APCs and their value is shown and the Current Balance is calculated to show current status of agreement

## Institutions

Search Institution

Institution	Opening Balance	Approved	Current Balance
 UAT Irish Institute of Cork	200 (€100000.00)	0 (€0.00)	200 (€100000.00)
 UAT Irish Institute of Dublin	200 (€100000.00)	1 (€3000.00)	199 (€97000.00)
 UAT Irish Institute of Galway	200 (€100000.00)	0 (€0.00)	200 (€100000.00)

List of participating institutions under the agreement will be shown. Clicking on the institution name will take you to the institution view (next page)

The Opening Balance, number of approved APCs and current balance at each participating institution will be shown

# Institution view

View the APC uptake and usage per institution.

Opening Balances of APCs and Cash Amounts for the Institute are shown

The number of Approved APCs and their value is shown and the Current Balance at the institute is calculated



## Agreement Dashboard

UAT Irish Institute of Dublin

2019 2020 2021

2021	APCs	Cash
Opening Balance	200	€100,000.00
Approved	1	€3,000.00
Current Balance	199	€97,000.00

### Approved APCs

Article	Accepted Date	Approved Date	Net Price
This is the title of another Article for...	29 Apr 2021	18 May 2021	€3000.00

Requests

Ag

There is also the option to generate a .CSV report of the data at the institution

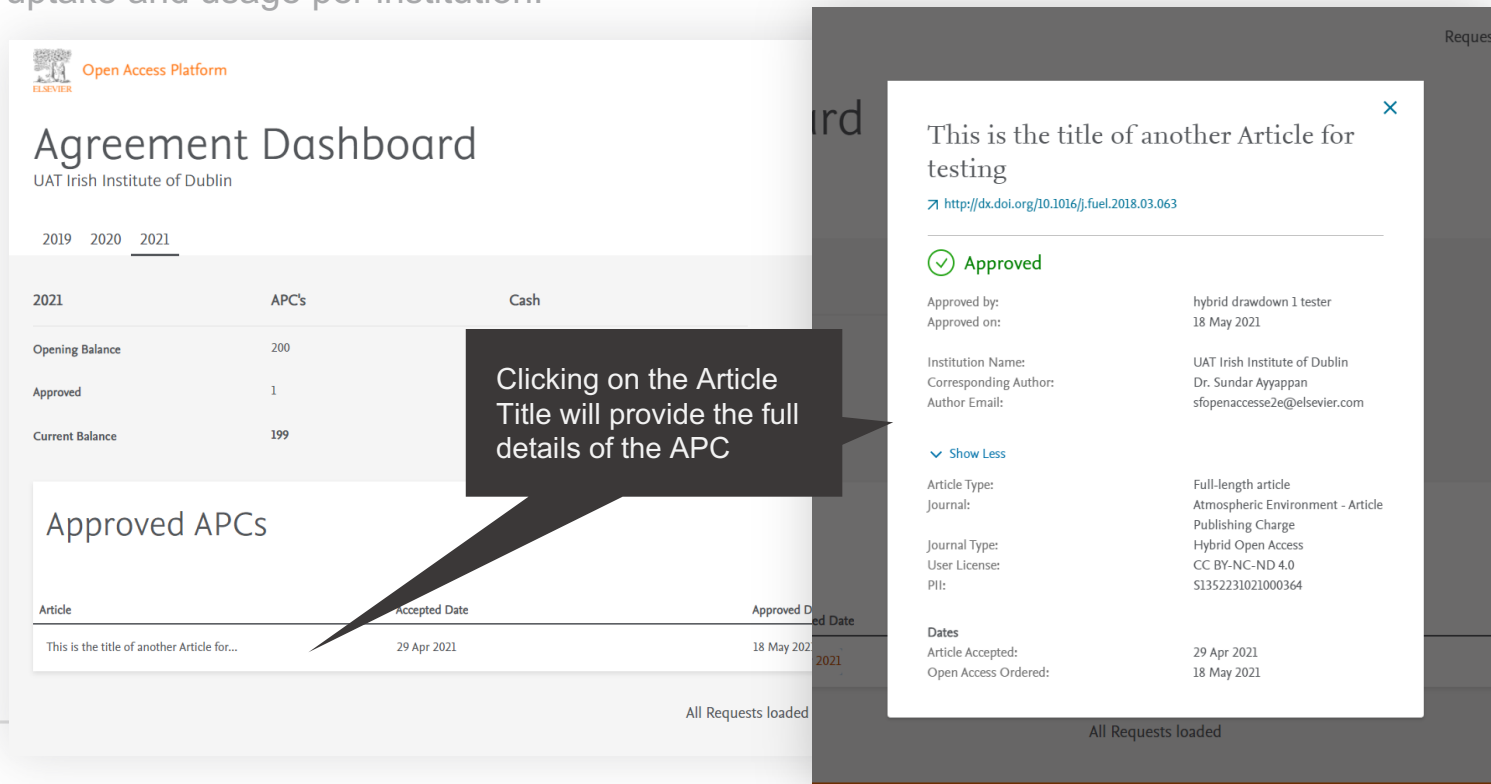
Generate report (.CSV)

You can see the details of the Approved APCs at the individual institute



# Institution view

View the APC uptake and usage per institution.



**Open Access Platform**

## Agreement Dashboard

UAT Irish Institute of Dublin

2019 2020 2021

2021	APC's	Cash
Opening Balance	200	
Approved	1	
Current Balance	199	

### Approved APCs

Article	Accepted Date	Approved Date
This is the title of another Article for...	29 Apr 2021	18 May 2021

All Requests loaded

**This is the title of another Article for testing**

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

**Approved**

Approved by: hybrid drawdown 1 tester  
Approved on: 18 May 2021

Institution Name: UAT Irish Institute of Dublin  
Corresponding Author: Dr. Sundar Ayyappan  
Author Email: sfoopenaccesse2e@elsevier.com

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Article Type: Full-length article  
Journal: Atmospheric Environment - Article Publishing Charge  
Journal Type: Hybrid Open Access  
User License: CC BY-NC-ND 4.0  
PII: S1352231021000364

**Dates**  
Article Accepted: 29 Apr 2021  
Open Access Ordered: 18 May 2021

All Requests loaded



# Monthly reports

Every month, reports are made available that include details of all Open Access and Subscription Articles under the agreement



# Monthly reports

Detail the performance of the agreement and are made available on the platform every month.

The screenshot shows the Elsevier Open Access Platform homepage. The header includes the Elsevier logo, the text "Open Access Platform", and navigation links for "Requests", "Agreement Dashboard", and "Reports". The main content area features four tiles: "Requests" (Review and action all article publication charge requests), "Account Settings" (Manage your personal information and view your institution(s) details), "Agreement Dashboard" (Article Publication Charge usage & uptake), and "Monthly Reports" (Download your Open Access Article Reports). The "Monthly Reports" tile is highlighted with an orange border and a callout box. The footer contains the Elsevier logo, copyright information, and links to "Terms and conditions", "Privacy policy", and "Cookie Notice".

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**Account Settings**  
Manage your personal information and view your institution(s) details

**Agreement Dashboard**  
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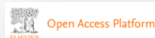
From the homepage, navigate to the Monthly reports

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# Monthly reports

Detail the performance of the agreement and are made available on the platform every month.



Open Access Reports  
2020  
10 items

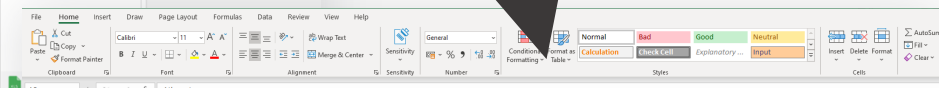
Agreement Name

Back to main p

Click on the month you wish to view

You will then have the option to download the report as an Excel file

01 Jan\_Test\_Institute\_OA\_Articl...  
02 Feb\_Test\_Institute\_OA\_Articl...  
03 Mar\_Test\_Institute\_OA\_Articl...  
04 Apr\_Test\_Institute\_OA\_Articl...  
05 May\_Test\_Institute\_OA\_Articl...  
06 Jun\_Test\_Institute\_OA\_Articl...  
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