



ELSEVIER

# Elsevier Open Access Platform

Fixed Quantity agreements

Overview guide



# Welcome

Welcome to Elsevier's Open Access Platform (EOAP). This guide is intended as a quick walkthrough of our platform.

You can find an FAQ page on our website at [service.elsevier.com/app/home/supporthub/eoap/](https://service.elsevier.com/app/home/supporthub/eoap/)

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# Notification of a new APC request

When the Author completes their journey, an email is sent to the Librarian responsible for approving requests for the Institute the author has said they are affiliated to.

The email provides information on the request

Article Publication Charge is Awaiting You Approval



Mercury QTC Programme (ELS)  
To Mercury QTC Programme (ELS)



ELSEVIER

Dear Sir/Madam

You have a new Article Publishing Charge to approve for Tokyo Hospital

This where the Article Title will be shown

Ms Braxton Kris  
S1404140016453341

To approve the request please access the [Elsevier Open Access Platform](#)

If you require assistance, please contact the Researcher Support Team using the [Elsevier Open Access Platform Support Centre](#)

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Any unauthorized use of this email is strictly prohibited. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

Librarians click on link to manage the request on the Elsevier Open Access Platform

# The welcome screen

Sign in to the Elsevier Open Access Platform.

Open Access Platform Sign in

## Managing APC Requests made easy!

Welcome to Elsevier Open Access Platform. Here's how it works:

- 1 When there are new requests you'll receive a notification in your mailbox.
- 2 On the platform you'll be provided with all relevant data (such as DOI-link, author credentials, journal and more) to effectively validate requests.
- 3 You can then approve or reject the request. You can also notify the author on decisions made.

[Sign In >](#)

Trouble signing in? Please visit our [Support Center](#)

Login using the credentials provided as part of agreement on-boarding

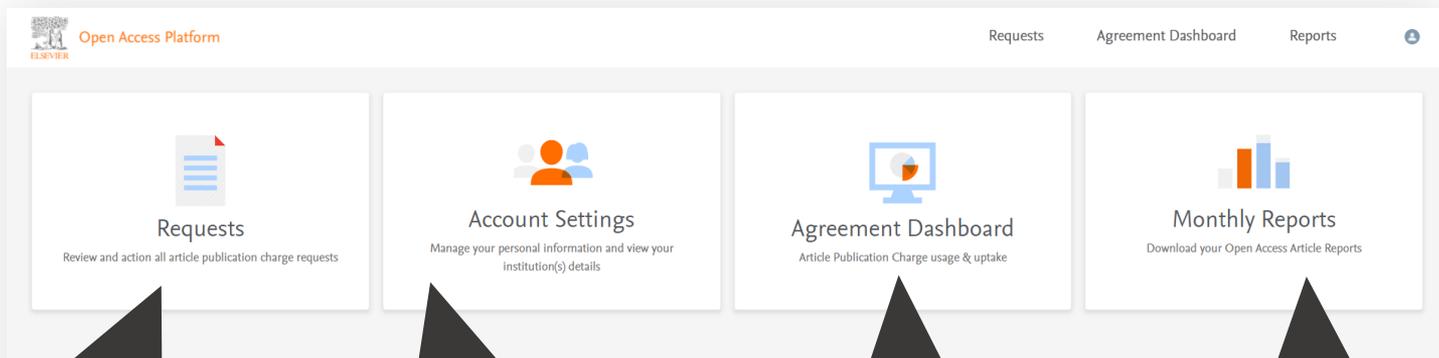
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RELX

# The homepage

Click on the tiles to have access different areas of the platform.



[Pending] Requests contains all Article Publishing Charges (APCs) that need to be actioned

Your and your institutions' personal settings

Details of the the APC uptake and usage under the agreement

Download monthly reports on the agreement performance



# Requests

## Managing your Article Publication Charges



# Pending requests tab

Contains all Article Publishing Charges (APCs) that need to be actioned.

The screenshot shows the 'Requests' tab in the Elsevier Open Access Platform. The page header includes the Elsevier logo, 'Open Access Platform', and navigation links for 'Requests', 'Agreement Dashboard', and 'Reports'. The main heading is 'Requests', with filters for 'Pending (2)', 'Approved (4)', 'Rejected (1)', and 'All (7)'. There are search boxes for 'All Institutions' and 'All Authors', and a 'Generate report (.CSV)' button. Two request tiles are visible:

- 11 Jun 2021:** Article Title Regression Test, UAT SWISS INSTITUTE OF GENEVA | Ms. Hosea Mohr, cooper92@example.com, <http://dx.doi.org/10.1016/j.fuel.2018.03.063>. Buttons: Approve, Reject.
- 25 May 2021:** This is the title of another Article for testing, UAT SWISS INSTITUTE OF GENEVA | Dr. Sundar Ayyappan, sfopenac@... , <http://dx.doi.org/10.1016/j.fuel.2018.03.063>. Buttons: Approve, Reject.

The footer contains the Elsevier logo, copyright information (© 2021 Elsevier B.V.), terms and conditions, privacy policy, and a cookie notice. The RELX logo is also present.

Each tile contains key information of the APC;

- Article Title,
- authors name and email,
- affiliated institute and
- link to the article on Science Direct

Based on this information you can choose to Approve or Reject the request

# Searching / Filtering

You can filter down a list of APCs to look for a particular one.

The screenshot shows the 'Requests' page on the Elsevier Open Access Platform. At the top, there are radio buttons for 'Pending (2)', 'Approved (4)', 'Rejected (1)', and 'All (7)'. Below this, there are two search input fields: 'All Institutions' and 'All Authors'. The 'All Institutions' field is highlighted with a red box. Below the search fields, there is a list of requests. The first request is dated '11 Jun 2021' and has the title 'Article Title Regression Test'. The author is 'UAT SWISS INSTITUTE OF GENEVA | Ms. Hossea Mohr, cooper92@example.com'. A callout box points to the 'All Institutions' search field with the text: 'If you are responsible for multiple institutions you can search by Institution name'.

Open Access Platform

## Requests

Pending (2)  Approved (4)  Rejected (1)  All (7)

UAT Swiss Institute of Geneva

11 Jun 2021

Article Title Regression Test

UAT SWISS INSTITUTE OF GENEVA | Ms. Hossea Mohr, cooper92@example.com

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

25 May 2021

This is the title of another Article for testing

UAT SWISS INSTITUTE OF GENEVA | Dr. Sundar Ayyappan, sfopenaccesse2e@elsevier.com

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

All requests loaded

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The screenshot shows the 'Requests' page on the Elsevier Open Access Platform. At the top, there are radio buttons for 'Pending (2)', 'Approved (4)', 'Rejected (1)', and 'All (7)'. Below this, there are two search input fields: 'All Institutions' and 'All Authors'. The 'All Authors' field is highlighted with a red box. Below the search fields, there is a list of requests. The first request is dated '11 Jun 2021' and has the title 'Article Title Regression Test'. The author is 'UAT SWISS INSTITUTE OF GENEVA | Ms. Hossea Mohr, cooper92@example.com'. A callout box points to the 'All Authors' search field with the text: 'Additionally you have the option to search by Author name'.

Open Access Platform

## Requests

Pending (2)  Approved (4)  Rejected (1)  All (7)

UAT Swiss Institute of Geneva

11 Jun 2021

Article Title Regression Test

UAT SWISS INSTITUTE OF GENEVA | Ms. Hossea Mohr, cooper92@example.com

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

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UAT SWISS INSTITUTE OF GENEVA | Dr. Sundar Ayyappan, sfopenaccesse2e@elsevier.com

<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

All requests loaded

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# APC detail window

Displays full details of the APC request which allow you to Approve or Reject it.

The screenshot displays the 'Requests' management interface. On the left, a list of requests is shown, with one request from 'UAT SWISS INSTITUTE OF GENEVA' selected. Two callout boxes provide detailed information for this request.

**Left Callout Box:** Click on the Article Title or the Approve / Reject buttons to bring up a window with more information on the request, including Authors name and contact details

**Top Callout Box:** "Show more" expands the section with additional information...

**Right Callout Box:** ...showing details of the Journal and Article Type, License selected, any Funder & Grant IDs, and the Article Submitted, Accepted and Open Access Ordered dates

**Main Interface Elements:**

- Header:** Open Access Platform, Requests, Agreement Dashb...
- Filters:** Pending (2), Approved (4), Rejected (1), All (7); All Institutions, All Authors
- Request List:** 11 Jun 2021, Article Title Regression Test, UAT SWISS INSTITUTE OF GENEVA | Ms. Hosea Mohr, cooper92@example.com
- Detail Window (Left):** Article Title Regression Test, DOI: http://dx.doi.org/10.1016/j.fuel.2018.03.063, Institution Name: UAT Swiss Institute of Geneva, Author Email: cooper92@example.com, Buttons: Approve, Reject, Show More, Confirm
- Detail Window (Right):** Article Title Regression Test, DOI: http://dx.doi.org/10.1016/j.fuel.2018.03.063, Institution Name: UAT Swiss Institute of Geneva, Corresponding Author: Ms. Hosea Mohr, Author Email: cooper92@example.com, Article Type: Full-length article, Journal: Accident Analysis and Prevention - Article Publishing Charge, Journal Type: Hybrid Open Access, User License: CC BY 4.0, PI: 58243164916909980, Grant ID(s): testAccountName, GR12345, Dates: Article Accepted: 27 May 2017, Open Access Ordered: 11 Jun 2021, Buttons: Approve, Reject, Show Less, Notify the Author?

# APC detail window

Approving an APC.

An email notification can be sent to the Author to advise request has been approved

If you are happy to approve simply click the "Confirm" button

The screenshot displays the 'APC detail window' with the following information:

Article type:	Full-length article
Journal:	Accident Analysis and Prevention X - Article Publishing Charge
Journal Type:	Hybrid Open Access
User License:	CC BY 4.0
PII:	S8243164916909980
<b>Grant ID(s)</b>	
testAccountName	GRI2345
<b>Dates</b>	
Article Accepted:	27 May 2017
Open Access Ordered:	11 Jun 2021

Below the table, there are two buttons: **Approve** and **Reject**. The **Approve** button is selected.

**Notify the Author?**

Yes, I want to notify the author.

If checked, we will send an automated e-mail to the author confirming this request has been approved.

**Confirm Authorisation**

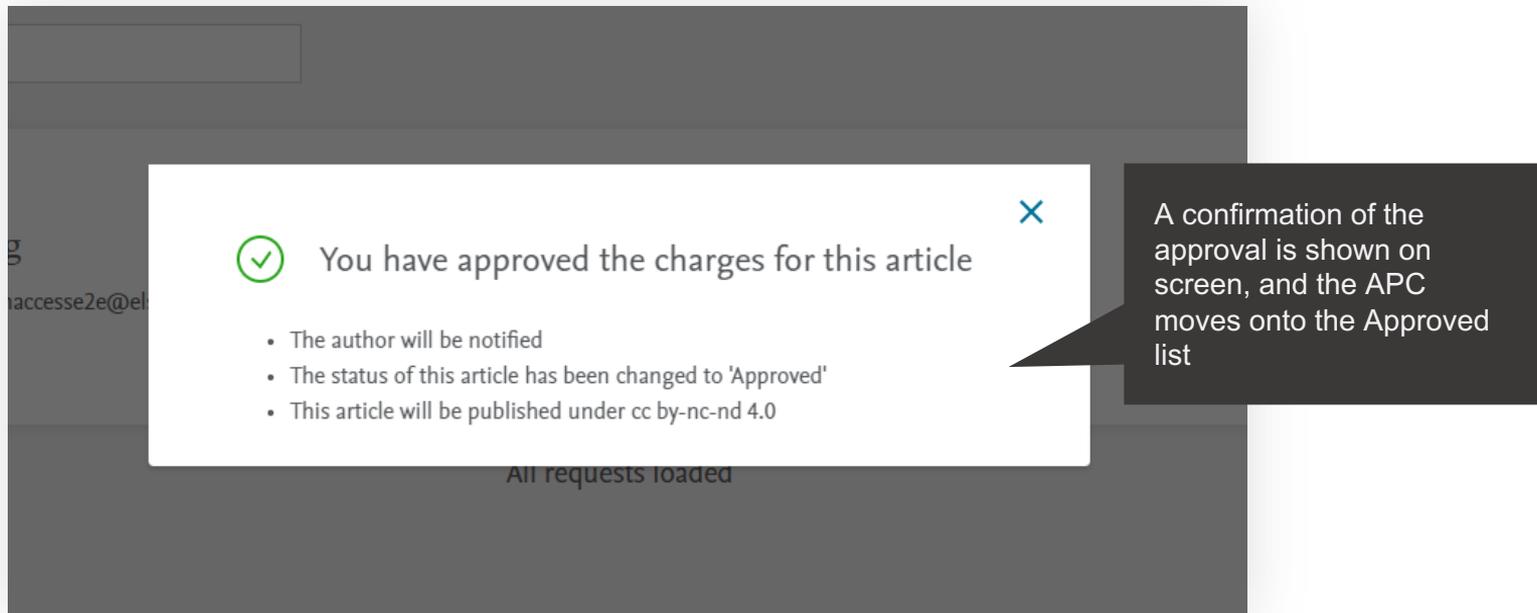
By pressing confirm you indicate that you are an authorised representative acting on behalf of the organization identified in the APC confirmation, the charges mentioned therein, in accordance with related terms and conditions in the concurrent institutional agreement said organization and Elsevier.

**Confirm**

At the bottom of the window, there are links for **Cookie N** and **Cookie Settings**.

# APC detail window

Approving an APC.



The screenshot shows a dark grey background with a white confirmation message box in the center. The message box has a green checkmark icon on the left and a blue 'X' icon on the right. Below the main message is a bulleted list of three items. To the right of the message box is a dark grey callout box with white text. At the bottom of the background, the text 'All requests loaded' is visible.

**✓** You have approved the charges for this article **×**

- The author will be notified
- The status of this article has been changed to 'Approved'
- This article will be published under cc by-nc-nd 4.0

All requests loaded

A confirmation of the approval is shown on screen, and the APC moves onto the Approved list

# APC detail window

Rejecting an APC.

If you decide to Reject the request, you will need to select a reason from the drop-down list

The screenshot shows a web interface for managing APC details. It includes a table with the following information:

Article Type:	Full-length article
Journal:	Accident Analysis and Prevention X - Article Publishing Charge
Journal Type:	Hybrid Open Access
User License:	CC BY 4.0
PII:	S8243164916909980
<b>Grant ID(s)</b>	
testAccountName	GR12345
<b>Dates</b>	
Article Accepted:	27 May 2017
Open Access Ordered:	11 Jun 2021

Below the table, there are two tabs: "Approve" and "Reject". The "Reject" tab is active. Underneath, the text reads "What is your reason for rejecting this APC?". A dropdown menu is open, showing the following options:

- Choose Rejection Reason
- Author not / no longer affiliated
- Funding request received too late
- Grant number not supplied / recognised
- Invited / Conference article not eligible
- Research grant held elsewhere

A "Confirm" button is located at the bottom of the form.

Choose most appropriate reason for the rejection:

- Author not/no longer affiliated
- Funding request received too late
- Grant number not supplied/recognized
- Invited/Conference article not eligible
- Research grant held elsewhere

## Emails to authors - approval

You can choose to notify an author of your decision, when you Reject or Approve an APC.



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Dear <INSERT CORRESPONDING AUTHOR NAME>

We are pleased to confirm that <ENTER APPROVER NAME> of <ENTER INSTITUTE OR CONSORTIUM NAME> approved the funding of the Article Publishing Charge for <INSERT ARTICLE NAME>, Article Reference Number (PII) <INSERT PII>.

No further action is required from you.

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

unlawful. Any price quotes contained in

This is an example of the email template that will be sent if you selected to notify author of approval of the APC.

*Using this feature is optional*



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# Emails to authors - rejection

You can choose to notify an author of your decision, when you Reject or Approve an APC.

Article Publication Charge has been Rejected



ELSEVIER

Dear Ms Braxton Kris

Approver 17 of Tokyo Hospital rejected the Article Publication Charge for your article titled This is where the Article Tile will be shown, Article Reference Number (PII) S1404140016453341

The reason for rejection was Author not/no longer affiliated

Please contact Tokyo Hospital directly if you have questions regarding their decision.

Elsevier will allow seven days for you to discuss this with your institution before issuing you with an invoice to the address that you provided at submission. If the address needs to be amended, you need to advise of any VAT/Tax registration or exemption details, or if the rejection is reversed by your institution, please contact the Researcher Support Team using the [Elsevier Open Access Platform Support Centre](#)

Kind regards

Researcher Support

\*\*\* This is an automatically generated email, please do not reply \*\*\*

This email is for use by the intended recipient and contains information that may be confidential. If you are not the intended recipient, please notify the sender by return email and delete this email from your inbox. Any unauthorized use or distribution of this email, in whole or in part, is strictly prohibited and may be unlawful. Any price quotes contained in this email are merely indicative and will not result in any legally binding or enforceable obligation. Unless explicitly designated as an intended e-contract, this email does not constitute a contract offer, a contract amendment, or an acceptance of a contract offer.

This is an example of the email template that will be sent if you selected to notify author of rejection of the APC.

*Using this feature is optional*



# Approved requests tab

Shows a full history of all Approved APCs overtime.

The screenshot displays the 'Requests' tab on the Elsevier Open Access Platform. The interface includes a header with the Elsevier logo and 'Open Access Platform' text. Below the header, there are filters for 'Requests' and 'Agreement'. The main content area shows a list of requests, each with a status icon (a green checkmark), a date, and a description. A callout box points to the list, stating: 'All Approved APCs, ordered by approval date from most recent to oldest'. A second callout box points to the first request, stating: 'Click on the Article Title for further details of the APC'. To the right, a detailed view of the first request is shown, including the article title, DOI link, and a table of metadata.

**Requests**

Pending (2)
  Approved (4)
  Rejected (1)
  All (7)

19 Apr 2021 Approved by fixed apc 1 tester  
 Accusantium voluptate sunt. Deleniti provident ullam nihil eum reiciendis. Velit nulla quia minima voluptatum porro similique dolore.  
 UAT SWISS INSTITUTE OF GENEVA | Miss Magali Stracke, sydnee\_hermannl@example.org  
<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

14 Apr 2021 Approved by fixed apc 1 tester  
 Suscipit repellat facere molestias eos. Officiis assumenda ipsum. Harum labore reprehenderit a.  
 UAT SWISS INSTITUTE OF GENEVA | Ms. Lindsay Raynor, osborne\_ortiz@example.com  
<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

14 Apr 2021 Approved by fixed apc 1 tester  
 Sapiente ipsam enim. Ea laudantium et quasi minima ex. Atque corrupti ex...  
 UAT SWISS INSTITUTE OF GENEVA | Ms. Geraldine Stark, scotty\_adams60@example.com

**Approved**

Approved by: fixed apc 1 tester  
 Approved on: 19 Apr 2021

Institution Name: UAT Swiss Institute of Geneva  
 Corresponding Author: Miss Magali Stracke  
 Author Email: sydnee\_hermannl@example.org

[Show Less](#)

Article Type: Full-length article  
 Journal: Accident Analysis and Prevention - Article Publishing Charge  
 Journal Type: Hybrid Open Access  
 User License: CC BY 4.0  
 PII: S1491156816365790

Grant ID(s)  
 testAccountName: GR12345

**Dates**  
 Article Accepted: 24 Mar 2020

# Rejected requests tab

Shows a full history of all Rejected APCs overtime.

**Requests**

Pending (2)
  Approved (4)
  Rejected (1)
  All (7)

⊗ 19 Apr 2021 Rejected by fixed apc 1 tester  
 Praesentium voluptates corporis quasi sequi recusandae et aut. Dolorem aliquid tempore.  
 UAT SWISS INSTITUTE OF GENEVA | Mr. Donato Miller, ramiro.spencer34@example.net  
<http://dx.doi.org/10.1016/j.fuel.2018.03.063>

**Rejected**

Rejected by:	fixed apc 1 tester
Rejected on:	19 Apr 2021
Reason for Rejection:	funding request received too late
Institution Name:	UAT Swiss Institute of Geneva
Corresponding Author:	Mr. Donato Miller
Author Email:	ramiro.spencer34@example.net
<b>▼ Show Less</b>	
Article Type:	Full-length article
Journal:	Accident Analysis and Prevention - Article Publishing Charge
Journal Type:	Hybrid Open Access
User License:	CC BY 4.0
PII:	S581119116438391
<b>Grant ID(s)</b>	
testAccountName	GRI2345
<b>Dates</b>	
Article Accepted:	24 Mar 2020
Open Access Ordered:	14 Apr 2021

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# All requests tab

Shows a full history of all Pending, Approved and Rejected APCs overtime.

The screenshot displays the 'Requests' tab in the Elsevier Open Access Platform. At the top, there are navigation links for 'Requests', 'Agreement Dashboard', and 'Reports'. Below the navigation, the 'Requests' section is titled, and there are filters for 'Pending (2)', 'Approved (4)', 'Rejected (1)', and 'All (7)'. There are also input fields for 'All Institutions' and 'All Authors'. A 'Generate report (.CSV)' button is located on the right side of the page. The main content area shows a list of requests with the following details:

Date	Title	Author	Action
11 Jun 2021	Article Title Regression Test	UAT SWISS INSTITUTE OF GENEVA   Ms. Hosea Mohr, cooper92@example.com	Approve (✓), Reject (✗)
25 May 2021	This is the title of another Article for testing	UAT SWISS INSTITUTE OF GENEVA   Dr. Sundar Ayyappan, sfopenaccesse2e@elsevier.com	Approve (✓), Reject (✗)
19 Apr 2021	Rejected by fixed apc 1 tester	UAT SWISS INSTITUTE OF GENEVA   Mr. Donato Miller, ramiro.spencer34@example.net	Rejected (✗)

This tab is primarily used to generate the .CSV report (see next page)

# Reporting

You can choose to view a .CSV report on screen or export / download it.

Open Access Platform

Requests Agreement Dashboard Reports

REPORT APC Report

Total Records  
7

INSTITUTION NAME	ARTICLE TITLE	AUTHOR NAME	ARTICLE TYPE	JOURNAL NAME	JOURNAL TYPE	JOURNAL ISSN	PII	PO NUMBER	USER LICENSE	OPEN ACCESS REQUEST DATE	ACTIONED BY NAME	ACCEPTED/REJECTED DATE	GRANT ID(S)	ELIGIBILITY STATUS	REASON FOR REJECTION	FULL TEXT ARTICLE	DAYS PENDING
LIAT Swiss Institute of Geneva	Præsentium voluptates corporis quasi sequi recusandae et aut. Dolorem aliquod tempore.	Mr. Donato Miller	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S581119116438391	-	-	14/04/2021	fixed apc 1 tester	2021-04-19	GR12345	Rejected	Funding request received too late	http://dx.doi.org/10.1016/j.fuel.2018.03.063	5.00
LIAT Swiss Institute of Geneva	Nobis inventore est. Et ut ab ut resuscit enim omnis dolor exercitationem. Et minima quia consectetur quærat aliquam. Aut ut natus odit in eveniet eveniet. Dolor maxime voluptas cupiditate veritatis soluta inventore voluptatem status. Incidunt carum etc...	Ms. Jairo Volkman	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S6029169316646240	-	-	14/04/2021	fixed apc 1 tester	2021-04-14	GR12345	Approved	-		
LIAT Swiss Institute of Geneva	This is the title of another Article for testing	Dr. Sundar Ayyappan	FLA	Developmental Cognitive Neuroscience - Article Publishing Charge	Full Open Access	1878-9293	S187892932100079	-	CC BY-NC-ND 4.0	25/05/2021	fixed apc 1 tester	-	ROY_EOAP_UATTEST28_RF250521	Pending	-		
LIAT Swiss Institute of Geneva	Article Title Regression Test	Ms. Hosca Mohr	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S187892932100079	-	CC BY 4.0	11/06/2021	-	-	GR12345	Pending	-		
LIAT Swiss Institute of Geneva	Sapiente ipsum enim. Ea laudantium et quasi minima ex. Atque corrupti excepturi eum ratione illo qui unde.	Ms. Geraldine Stark	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S187892932100079	-	-	-	-	-	GR12345	Approved	-		
LIAT Swiss Institute of Geneva	Suscipit repellat facere molestias eos. Officiis assumenda ipsum. Harum labore reprehenderit a.	Ms. Lindsay Raynor	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S187892932100079	-	-	-	-	-	GR12345	Approved	-		
LIAT Swiss Institute of Geneva	Accusantium voluptate sunt. Deleniti provident ullam nihil eum recusandae. Velt nulla quia minima voluptatum porro similique dolore.	Miss Magali Stracke	FLA	Accident Analysis and Prevention - Article Publishing Charge	Hybrid Open Access	0001-4575	S187892932100079	-	-	-	-	-	GR12345	Approved	-		
Grand Total (7 records)																	

Export

Clicking on Export will give you various download options

Export

Export View

Formatted Report

Export the report, including the report header, groupings, and filter settings.

Details Only

Export only the detail rows. Use this to do further calculations or for uploading to other systems.

Format

- Excel Format.xlsx
- Excel Format.xls
- Excel Format.xlsx
- Comma Delimited.csv

Cancel Export

Clicking on the Generate report (.CSV) button in the All Requests tab will generate/display the report on screen

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# Reporting

You can choose to view a .csv report on screen or export / download it.

REPORT  
APC Report

Total Records  
2

INSTITUTION NAME	ARTICLE TITLE	AUTHOR NAME	ARTICLE TYPE	JOURNAL NAME	JOURNAL TYPE	JOURNAL ISSN	PII	PO NUMBER	USER LICENSE	OPEN ACCESS REQUEST DATE	ACTIONED BY NAME	ACCEPTED/REJECTED DATE	GRANT ID(S)	ELIGIBILITY STATUS	REASON FOR REJECTION	FULL TEXT ARTICLE	DAYS PENDING
UAT FR Institute of Marseille	This is the title of another Article for testing	Dr. Divya	FLA	Fuel - Article Publishing Charge	Hybrid Open Access	0016-2361	S0016236121003860	-	CC BY-NC-ND 4.0	13/05/2021	UAT Unlimited-apc 2	2021-05-13	EQAP_UAT_TEST19_RF130521	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	0.00
UAT FR Institute of Marseille	This is the title of another Article for testing	Dr. Franklin John	FLA	Developmental Cognitive Neuroscience - Article Publishing Charge	Full Open Access	1878-9293	S1878929321001067	-	CC BY 4.0	18/05/2021	unlimited-apc 2 tester	2021-06-09	ROY_EQAP_UAT_RF180521	Approved	-	<a href="http://dx.doi.org/10.1016/j.fuel.2018.03.063">http://dx.doi.org/10.1016/j.fuel.2018.03.063</a>	22.00
Grand Total (2 records)																	

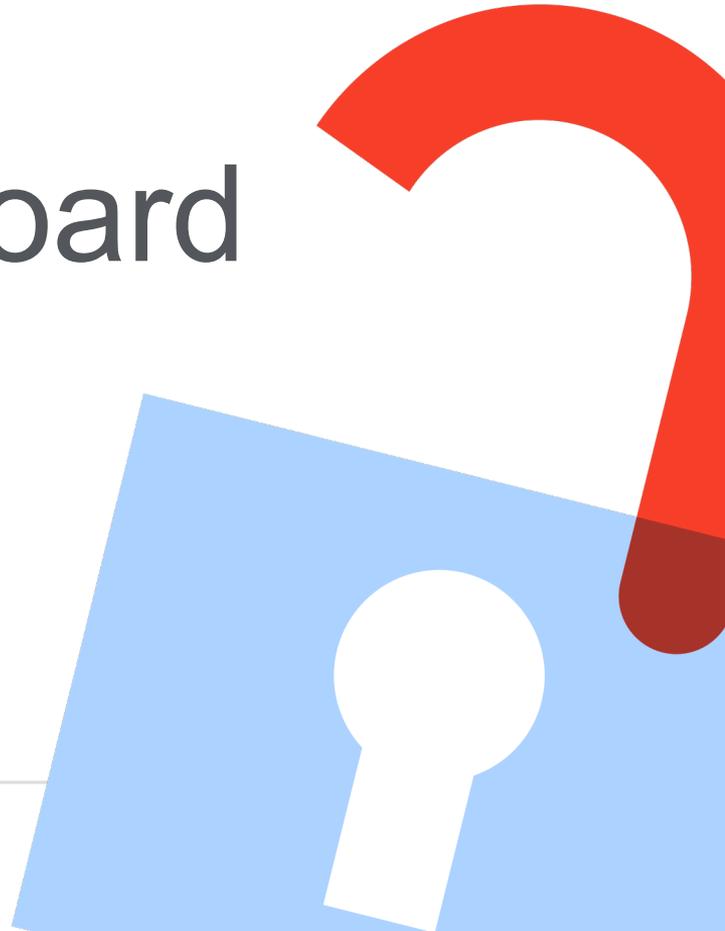
The downloaded report should appear at the bottom of screen. Click to open in Excel

A	B	C	D	E	F	G	H	I
Institution Name	Article Title	Author Name	Article Type	Journal Name	Journal Type	Journal ISSN	PII	PO Number
UAT FR Institute of Marseille	This is the title of another Article for testing	Dr. Divya	FLA	Fuel - Article Publishing Charge	Hybrid Open Access	0016-2361	S0016236121003860	CC B
UAT FR Institute of Marseille	This is the title of another Article for testing	Dr. Franklin John	FLA	Developmental Cognitive Neuroscience - Article Publishing Charge	Full Open Access	1878-9293	S1878929321001067	CC B



# Agreement dashboard

Visibility of the Article Publication  
Charge uptake and usage under  
the agreement



# Agreement Dashboard

Manage APC uptake and usage.

Open Access Platform

Requests Agreement Dashboard Reports

**Requests**  
Review and action all article publication charge requests

**Account Settings**  
Manage your personal information and view your institution(s) details

**Agreement Dashboard**  
Article Publication Charge usage & uptake

**Monthly Reports**  
Download your Open Access Article Reports

From the homepage, navigate to the Agreement Dashboard

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RELX



# Overall view

View overall APC uptake and usage.

Fixed Quantity APC Agreements show the allocation of APCs, number of Approved APCs and current balance

Open Access Platform

Requests Agreement Dashboard Reports

## Agreement Dashboard

2019 2020 2021

2020	APC's
Opening Balance	500
Approved	3
Current Balance	497

### Institutions

Search Institution

Institution	Approved APCs
UAT Swiss Institute of Bern	0
UAT Swiss Institute of Geneva	3
UAT Swiss Institute of Zurich	0

Periods will be determined by agreement (normally Years)

A list of participating institutions under the agreement will be shown. Clicking on the Institute's name will take you the Institution view (next page)

The number of Approved APCs at each participating institution will be shown

# Institution view

View the APC uptake and usage per institution.

Open Access Platform

Requests Agreement Dashboard

← Back to Consortium overview

## Agreement Dashboard

UAT Swiss Institute of Geneva

2019 2020 2021

**3**  
Approved APCs

[Generate report \(.CSV\)](#)

### Approved APCs

Article	Accepted Date	Approved Date
Sapiente ipsam enim. Ea laudantium et qu...	24 Mar 2020	14 Apr 2021
Nobis inventore est. Et ut ab ut nesciun...	24 Mar 2020	14 Apr 2021
Accusantium voluptate sunt. Deleniti pro...	24 Mar 2020	19 Apr 2021

Number of approved APCs for the institution

There is also the option to generate a .CSV report of the data at the institution

You can see the details of the Approved APCs at the individual institute

# Institution view

View the APC uptake and usage per institution.

Open Access Platform

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## Agreement Dashboard

UAT Swiss Institute of Geneva

2019 2020 2021

**3**  
Approved APCs

### Approved APCs

Article	Accepted Date
Sapiente ipsam enim. Ea laudantium et qu...	24 Mar 2020
Nobis inventore est. Et ut ab ut nesciun...	24 Mar 2020
Accusantium voluptate sunt. Deleniti pro...	24 Mar 2020

All Requests loaded

Sapiente ipsam enim. Ea laudantium et quasi minima ex. Atque corrupti excepturi eum ratione illo qui unde.

➔ <http://dx.doi.org/10.1016/j.fuel.2018.03.063>

✓ **Approved**

Approved by: fixed apc 1 tester  
Approved on: 14 Apr 2021

Institution Name: UAT Swiss Institute of Geneva  
Corresponding Author: Ms. Geraldine Stark  
Author Email: scotty\_adams60@example.com

⌵ Show Less

Article Type: Full-length article  
Journal: Accident Analysis and Prevention - Article Publishing Charge

Journal Type: Hybrid Open Access  
User License: CC BY 4.0  
PII: S2219163116349111

**Grant ID(s)**  
testAccountName: GR12345

**Dates**  
Article Accepted: 24 Mar 2020  
Open Access Ordered: 14 Apr 2021

All Requests loaded

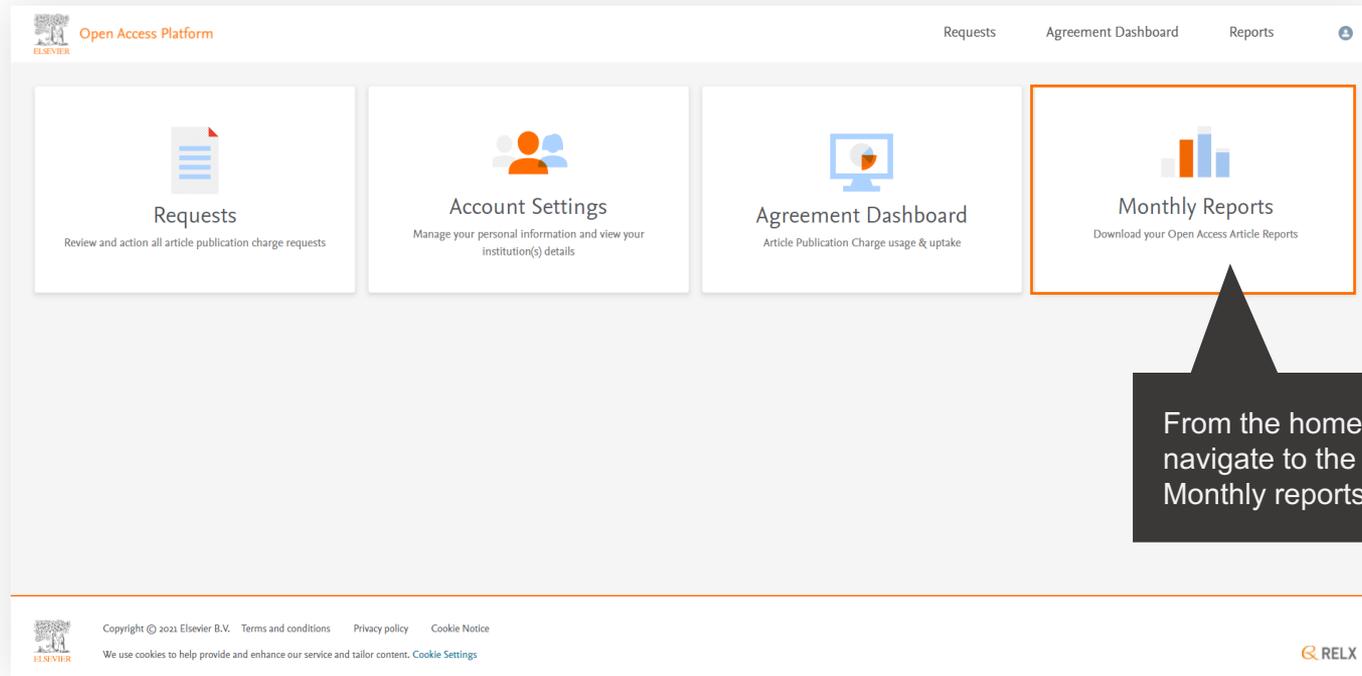
# Monthly reports

Every month, reports are made available that include details of all Open Access and Subscription Articles under the agreement



# Monthly reports

Detail the performance of the agreement and are made available on the platform every month.



The screenshot displays the Elsevier Open Access Platform dashboard. The top navigation bar includes the Elsevier logo, the text "Open Access Platform", and three menu items: "Requests", "Agreement Dashboard", and "Reports". Below the navigation bar, there are four main tiles: "Requests" (with a document icon and subtext "Review and action all article publication charge requests"), "Account Settings" (with a person icon and subtext "Manage your personal information and view your institution(s) details"), "Agreement Dashboard" (with a monitor icon and subtext "Article Publication Charge usage & uptake"), and "Monthly Reports" (with a bar chart icon and subtext "Download your Open Access Article Reports"). The "Monthly Reports" tile is highlighted with an orange border. A black callout box with a white border points to this tile, containing the text: "From the homepage, navigate to the Monthly reports". At the bottom of the dashboard, there is a footer with the Elsevier logo, copyright information, and a "RELX" logo.

Open Access Platform

Requests Agreement Dashboard Reports

Requests  
Review and action all article publication charge requests

Account Settings  
Manage your personal information and view your institution(s) details

Agreement Dashboard  
Article Publication Charge usage & uptake

Monthly Reports  
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# Monthly reports

Detail the performance of the agreement and are made available on the platform every month.



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Click on the month you wish to view

You will then have the option to download the report as an Excel file

Open Access Reports  
2020  
10 items



A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Author Name	Access Type	Journal	DOI	Article Title	Institute Name	License Name	PII	Article Type	Publ Category Desc	Submission Date	Acceptance Date	Author	Journal
2	Ferre Gambier	Gold Open Access	1892-1997 J. of Vol. 2020	10.1016/j.vol.2020.10139-9	Journal Performance	State University Full	CC BY-NC-ND 4.0	50892-1971(20)10139-9	FLA	Hybrid, Society	20/02/2020 06:57	17/08/2020 00:00	31/08/2020 19:09	
3	Pablo Hernandez	Gold Open Access	1810-7679 Youth Sociology	10.1016/j.youthsoc.2020.10177-81	Youth Sociology	State University Los An	CC BY-NC-ND 4.0	50130-7469(20)10177-81	FLA	Hybrid, Elsevier	18/02/2020 14:20	10/07/2020 00:00	23/07/2020 03:43	
4	Abdur Little	Gold Open Access	0149-2918 J. of Ther. 2020	10.1016/j.jther.2020.10134-9	Where Do	San Diego State University	CC BY-NC-ND 4.0	50149-2918(20)10134-9	REV	Hybrid, Elsevier	15/06/2020 18:14	16/07/2020 00:00	03/08/2020 18:44	
5	Athena Luna	Gold Open Access	1040-7007 Journal of Health	10.1016/j.jheale.2020.10136-7	Journal of Health	State Polytechnic Universi	CC BY-NC-ND 4.0	50140-7007(20)10136-7	FLA	Hybrid, Society	16/03/2020 20:50	20/08/2020 00:00	21/08/2020 18:44	
6	Phoenix Hook	Gold Open Access	0817-6376 Research	10.1016/j.res.2020.10116-26	Global	State University Full	CC BY-NC-ND 4.0	50167-6376(20)10116-26	SCO	Hybrid, Elsevier	22/07/2020 14:39	12/08/2020 00:00	22/08/2020 21:39	
7	Sanna Cresswell	Gold Open Access	1034-4237 J. of Health	10.1016/j.jheale.2020.10130-7	Health	San Diego State University	CC BY-NC-ND 4.0	50134-4237(20)10130-7	FLA	Hybrid, Elsevier	17/02/2020 00:00	02/08/2020 00:00	10/08/2020 18:04	
8	Rosemarie Santos	Gold Open Access	1740-1445 J. of Health	10.1016/j.jheale.2020.10138-9	Health	San Diego State University	CC BY-NC-ND 4.0	50146-1445(20)10138-9	FLA	Hybrid, Elsevier	09/03/2020 21:14	06/08/2020 00:00	01/09/2020 18:29	
9	Alexandra Whitfield	Gold Open Access	0141-1139 J. of Health	10.1016/j.jheale.2020.10135-6	Health	San Diego State University	CC BY-NC-ND 4.0	50141-1139(20)10135-6	FLA	Hybrid, Elsevier	24/01/2020 07:26	07/07/2020 00:00	07/07/2020 04:48	
10	Betsy Harvey	Gold Open Access	1875-7223 J. of Health	10.1016/j.jheale.2020.10137-X	Health	San Diego State University	CC BY-NC-ND 4.0	50137-7223(20)10137-X	FLA	Hybrid, Elsevier	09/02/2020 21:09	08/07/2020 00:00	10/07/2020 18:19	
11	Lilly Mae Cota	Gold Open Access	1120-7793 J. of Health	10.1016/j.jheale.2020.10134-9	Health	San Diego State University	CC BY-NC-ND 4.0	50132-7793(20)10134-9	FLA	Hybrid, Society	20/04/2020 09:48	12/08/2020 00:00	26/08/2020 18:43	
12	Sufyan Nison	Gold Open Access	0925-8388 J. of Health	10.1016/j.jheale.2020.10132-1	Health	State Polytechnic Universi	CC BY-NC-ND 4.0	50925-8388(20)10132-1	FLA	Hybrid, Elsevier	04/01/2020 05:50	17/04/2020 00:00	04/05/2020 18:28	
13	Michal Carlson	Gold Open Access	0301-4622 J. of Health	10.1016/j.jheale.2020.10131-6	Health	State Polytechnic State Univ	CC BY-NC-ND 4.0	50301-4622(20)10131-6	FLA	Hybrid, Elsevier	19/02/2020 22:20	01/06/2020 00:00	15/06/2020 21:43	
14	Emilie McFarlane	Gold Open Access	0304-1776 J. of Health	10.1016/j.jheale.2020.10130-3	Health	State University North	CC BY-NC-ND 4.0	50048-1776(20)10130-3	FLA	Open Access, Elsevier	12/02/2020 21:47	20/08/2020 00:00	23/07/2020 00:00	
15	Sulaiman Hassan	Gold Open Access	0048-3687 J. of Health	10.1016/j.jheale.2020.10131-1	Health	San Diego State University	CC BY-NC-ND 4.0	50048-3687(20)10131-1	FLA	Hybrid, Elsevier	10/04/2020 07:02	15/05/2020 00:00	25/05/2020 02:13	
16	Herbert Branch	Gold Open Access	1596-5444 J. of Health	10.1016/j.jheale.2020.10129-5	Health	State University Long E	CC BY-NC-ND 4.0	52596-5444(20)10129-5	SCO	Open Access, Elsevier	08/06/2020 20:11	17/08/2020 00:00	18/08/2020 17:19	
17	Dayal Thomas	Gold Open Access	1876-1369 J. of Health	10.1016/j.jheale.2020.10128-8	Health	State University Chi	CC BY-NC-ND 4.0	51870-1369(20)10128-8	SCO	Hybrid, Society	20/01/2020 14:53	10/08/2020 00:00	08/08/2020 23:19	
18	Bob Kaiser	Gold Open Access	1002-3146 J. of Health	10.1016/j.jheale.2020.10128-8	Health	State University	CC BY-NC-ND 4.0	50022-3146(20)10128-8	FLA	Hybrid, Elsevier	25/04/2020 02:53	14/07/2020 00:00	14/07/2020 18:18	
19	Andrea Ort	Gold Open Access	0885-8548 J. of Health	10.1016/j.jheale.2020.10127-2	Health	Francisco State University	CC BY-NC-ND 4.0	50885-8548(20)10127-2	FLA	Hybrid, Society	26/03/2020 14:10	10/04/2020 00:00	19/05/2020 17:23	
20	Donna Baldwin	Gold Open Access	0925-5276 J. of Health	10.1016/j.jheale.2020.10127-2	Health	State University North	CC BY-NC-ND 4.0	50925-5276(20)10127-2	FLA	Hybrid, Elsevier	13/01/2020 12:31	01/07/2020 00:00	01/07/2020 20:20	
21	Zahra Gates	Gold Open Access	0163-8111 J. of Health	10.1016/j.jheale.2020.10127-2	Health	San Diego State University	CC BY 4.0	50163-8111(20)10127-2	FLA	Hybrid, Elsevier	01/01/2020 15:23	15/06/2020 00:00	15/06/2020 18:13	
22	Willis Hutten	Gold Open Access	1032-4929 J. of Health	10.1016/j.jheale.2020.10127-2	Health	San Diego State University	CC BY-NC-ND 4.0	52322-4929(20)10127-2	FLA	Hybrid, Elsevier	03/04/2020 17:11	11/07/2020 00:00	13/07/2020 18:13	
23	Arnet Bank	Gold Open Access	1002-6318 J. of Health	10.1016/j.jheale.2020.10126-9	Health	State University Full	CC BY-NC-ND 4.0	50022-6318(20)10126-9	FLA	Hybrid, Elsevier	15/02/2020 08:06	25/07/2020 00:00	23/07/2020 04:03	
24	Lukas Roman	Gold Open Access	1012-1606 J. of Health	10.1016/j.jheale.2020.10125-3	Health	San Diego State University	CC BY-NC-ND 4.0	50012-1606(20)10125-3	FLA	Hybrid, Elsevier	20/03/2020 00:27	16/05/2020 00:00	21/05/2020 00:04	
25	Roksana Tang	Gold Open Access	0301-4622 J. of Health	10.1016/j.jheale.2020.10124-2	Health	State University North	CC BY-NC-ND 4.0	50301-4622(20)10124-2	FLA	Hybrid, Elsevier	06/03/2020 18:45	17/09/2020 00:00	19/09/2020 18:18	
26	Dyfed Barton	Gold Open Access	0301-4622 J. of Health	10.1016/j.jheale.2020.10124-2	Health	State University North	CC BY 4.0	50301-4622(20)10124-2	FLA	Hybrid, Elsevier	11/05/2020 17:03	01/06/2020 00:00	07/06/2020 17:04	
27	Blanka Cobb	Gold Open Access	0277-9536 J. of Health	10.1016/j.jheale.2020.10124-2	Health	State Polytechnic Universi	CC BY-NC-ND 4.0	50277-9536(20)10124-2	FLA	Hybrid, Elsevier	16/01/2020 19:51	26/08/2020 00:00	31/08/2020 01:34	
28	Vyan Churchill	Gold Open Access	0881-2206 J. of Health	10.1016/j.jheale.2020.10123-1	Health	State University	CC BY-NC-ND 4.0	51081-2206(20)10123-1	FLA	Hybrid, Society	12/05/2020 12:40	01/07/2020 00:00	23/07/2020 18:48	
29	Aryan Shannon	Gold Open Access	1438-4639 J. of Health	10.1016/j.jheale.2020.10123-1	Health	San Diego State University	CC BY-NC-ND 4.0	51438-4639(20)10123-1	REV	Hybrid, Elsevier	05/03/2020 20:41	20/07/2020 00:00	20/07/2020 19:48	
30	Effie Owens	Gold Open Access	0169-7722 J. of Health	10.1016/j.jheale.2020.10122-3	Health	State University North	CC BY-NC-ND 4.0	50169-7722(20)10122-3	FLA	Hybrid, Elsevier	13/01/2020 00:28	26/08/2020 00:00	26/08/2020 00:09	
31	Halle Yalton	Gold Open Access	0007-4818 J. of Health	10.1016/j.jheale.2020.10122-3	Health	State University	CC BY-NC-ND 4.0	50007-4818(20)10122-3	FLA	Hybrid, Society	06/01/2020 18:02	06/01/2020 15:18	06/01/2020 15:18	
32	Cathal Prentice	Gold Open Access	0028-3932 J. of Health	10.1016/j.jheale.2020.10122-3	Health	San Diego State University	CC BY 4.0	50028-3932(20)10122-3	FLA	Hybrid, Elsevier	17/02/2020 23:45	01/07/2020 00:00	01/07/2020 05:08	

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